

TERMS & CONDITIONS

All events will be subject to any restrictions enforced by the government at the time of the event.

Applications

1. All applications must be made on a current Waltham Abbey Christmas Market Application Form. No bookings will be accepted without a completed application form and full payment.
2. Telephone or email applications are not acceptable.
3. All cheques should be payable to Waltham Abbey Town Council.
4. The full payment must accompany your application. If we are unable to accept you at the market, your payment will be returned.
5. Positioning of pitches is at the discretion of the organisers.
6. If you do not receive an acknowledgement of application and receipt of monies sent within 28 days, please contact us.
7. As trader you are not entitled to withhold any payment in whole or in part on the grounds that you have a claim, counter claim or set off against the organiser.
8. Under no circumstances may space booked be sublet.

Cancellations

9. In the event the trader;
 - a) Requests that it cancels its pitch booking after acceptance by the organiser; or
 - b) Fails to meet any of the payment obligations in the contract for the pitch; or
 - c) Fails to occupy the space allotted to it by the opening time.

Then the organiser reserves the right to treat the contract for the pitch as being cancelled, apply the following cancellation charges and to re-allocate the space booked to another trader.

10. No refunds will be given if the Trader cancels less than one month before the event.
11. If the event has to be cancelled, interrupted or curtailed due to circumstances beyond the organisers' control the organisers shall not be liable to make good any loss incurred by any party booked for the event.

Pitch

12. If you have any special requirements please discuss these with us before applying and indicate your requirements on your application form. There is no wall space available.
13. The total area of your pitch will be as agreed on your booking form. The area as booked is your total area for display, demonstration and access and may be used in the most effective way for your goods. Any additional tables, rails, display boards etc., of your own, must be positioned within your booked space. They must not obstruct your own access, gangways, the general view or hide the exhibits or displays of other traders. It will not be possible to extend the booked area on the day of the market.
14. If your display extends beyond your allocated space we may, at our sole discretion, charge you for the additional area.
15. Please supply neat and tidy table coverings. Packaging under your table must not be visible to the public. The presentation of each pitch is as important as the overall presentation of the market.
16. Entry to the event will not be permitted before the unloading time stated for the event. Please ensure your pitch is completed and gangways cleared well before the opening time.
17. Use of inflammable, explosive or otherwise hazardous materials or equipment is strictly prohibited.
18. Please ensure that your area is kept clean and tidy during the event and that your area is left clean and all debris removed or suitably disposed of at the end of each day.
19. Vehicles MUST be removed from unloading areas as soon as unloading is completed and BEFORE display is set up.
20. No pitch shall be packed, removed or dismantled before the advertised closing time of the event without the express permission of the organiser. Breach of this provision means that you will be liable to pay an additional third of your pitch fee as compensation for the detraction to the market's appearance.
21. You will comply with any requirements imposed by the organiser.

Liability

22. All Traders will provide a copy of Public Liability insurance as part of the booking process. You should have a copy of your insurance available at the event.
23. The traders will be liable for any loss, damage or injury to other persons occurring as a result of their negligence.
24. The organisers cannot be held responsible for the well-being of stock or persons whilst travelling or during the event.
25. The Waltham Abbey Christmas Market reserves the right to substitute, waive or change, without notice, any details of the market or booking conditions and procedures.
26. Traders are expected to conform with all instructions given in the General Information section of the application pack.
27. A signed application form is a contract and assumes that these terms & conditions have been read.

Stallholders agree that their names, addresses and booking details are kept on file for the purpose of this event only and will not be shared with others.

Please Note:

Pitches for the Market at the Cavalcade of Light (Friday 26th November 2021) must be set up by 5pm and remain open until 9pm.

Pitches must be set up and supervised by 9 am and remain open until 3pm. No packing up until after 3pm.

This agreement shall be governed by and construed in accordance with the laws of England and Wales.